



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Health)

Date: 26 April 2011

Subject: Recommendation Tracking

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Purpose

- 1.1 The purpose of this report is to provide a progress update on the Board's previous scrutiny inquiries and recommendations.

2.0 Background

- 2.1 In December 2006, the Overview and Scrutiny Committee agreed to adopt a new, more formal system of recommendation tracking, to ensure that scrutiny recommendations were more rigorously followed through.
- 2.2 As a result, each Scrutiny Board now receives regular reports on its recommendations from previous inquiries which have not yet been completed. This allows the Scrutiny Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Scrutiny Board will then be able to take further action as appropriate.
- 2.3 A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help the Scrutiny Board to determine whether a recommendation has been completed and identify any further action required.

3.0 Recommendation tracking

- 3.1 A progress update for the previous scrutiny inquiry, *Promoting Good Public Health: The role of the Council and its partners* is attached at Appendix 2. This includes a draft assessment of the status of appropriate recommendations, based on the update information provided and the flow chart attached at Appendix 1.

- 3.2 For each outstanding recommendation, a progress update is provided. In some cases there may be several updates, as the Scrutiny Board monitors progress over a period of time.
- 3.3 The Scrutiny Board is asked to:
- Consider the updates provided;
 - Determine whether or not progress is satisfactory;
 - Determine whether or not any additional work is required.
- 3.4 Specific officers have not been invited to attend the meeting for this item. As such, where the Scrutiny Board requires additional information, the appropriate officer will be requested to provide a full written response on such matters.
- 3.5 In deciding whether to undertake any further work, members will need to consider and balance other aspects of the Board's work programme.

4.0 Recommendations

- 4.1 Members are asked to consider the progress updates provided against the Scrutiny Board's previous recommendations and:
- 4.1.1 Agree or amend the draft assessment of the status of recommendations, as detailed in Appendix 2; and,
- 4.1.2 Identify any recommendations where progress is unsatisfactory and determine any action the Scrutiny Board may wish to take.

5.0 Background Papers

- Scrutiny Inquiry Report – Promoting Good Public Health: The role of the Council and its Partners